

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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TO: LOCAL WORKFORCE INVESTMENT AREAS
CHIEF ELECTED OFFICIALS
CALIFORNIA WORKFORCE INVESTMENT BOARD STAFF
WDB STAFF

SUBJECT: ORIENTATION TO WORKFORCE DEVELOPMENT

This bulletin is to announce that the Local Training Response Unit of the Workforce Investment Division will provide training entitled "*Orientation to Workforce Development*." This course is designed for new One-Stop Career Center staff.

Each one-day course will introduce new employees to key concepts and terms in workforce development systems. Content includes funding streams, performance issues, acronyms, system components (e.g., case management, and assessment) and an overview of the Workforce Investment Act.

If you are interested in hosting this training or have questions regarding the training, please contact Myrna Erickson at (916) 653-6530.

/S/ BILL BURKE
Chief